

Minutes of Travis County Emergency Services District #3

July 28, 2014

Attached to and incorporated into these minutes is a copy of the official agenda for the July 28, 2014 meeting.

Under Agenda Items 1 & 2: Commissioner Edd New called the Travis County Emergency Services District #3 (TCESD 3, the District) Board of Commissioners' regular meeting to order at 7:02 p.m. A quorum was established with Commissioners Edd New, Carroll Knight, Gina Starr-Hill, John Villanacci and David Detwiler attending.

Fire department personnel present at the meeting included: Fire Chief Wittig; Business Mgr. Holloway; District Chief Hartigan, Office Mgr Bluemel, Lt. Scott Fiebig, Capt. Bergman, DO Jason Ramsdell, Nick Dye, Daniel Russell, and Brendan Flood.

Also attending special guests: Ken Campbell, Bob Moore, and Fire Marshall Hershell Lee.

Under Agenda Item 3: There were no general comments from visitors at this time.

Under Agenda Item 4: Commissioner Villanacci moved to approve the minutes of the June 23, 2014 regular meeting. Commissioner Detwiler seconded the motion, which carried unanimously.

Under Agenda Item 5: No closed meeting. Commissioner Detwiler moved to authorize the TCESD 3 personnel to work and review with county on transitioning for possible repeal of Fire Code by September 30, 2104, seconded by Commissioner Villanacci, which carried unanimously.

Under Agenda Item 6: Discussion regarding delinquent payments from Pecan Springs Ranch Installment Agreement in the amount of \$11,000. Upon review, it was agreed to instruct the Districts counsel Ken Campbell to proceed forward with a law suit and to seek a Summary Judgment against Pecan springs Ranch.

Under Agenda Item 7: Commissioner Villanacci moved to approve the completed and final draft of the Interlocal Agreement between TCESD3 and City of Austin for Installation, Configuration, Maintenance, and Repair of Public Safety Equipment and Systems, seconded by Commissioner Starr-Hill, which carried unanimously.

Under Agenda Item 8: Commissioner Starr-Hill moved to approve the Investment Officers Report as of June 30, 2014; Commissioner Detwiler seconded the motion, which carried unanimously.

Under Agenda Item 9: Commissioner Knight moved to approve Treasurer's monthly report for June 2014, Commissioner Starr-Hill seconded the motion, which carried unanimously.

Under Agenda Item 10: The record shows that a sales tax collection report was presented and checked extensively.

Under Agenda Item 11: Commissioner Starr-Hill moved to authorize expenditures over \$2,000.00 each, written from June 19, 2014 to July 24, 2014. Commissioner Detwiler seconded the motion, which carried unanimously.

Under Agenda Item 12: Commissioner Detwiler moved to approve the completed and final draft of the Strategic Plan, seconded by Commissioner Starr-Hill, which carried unanimously.

Under Agenda Item 13: Special Board meeting for proposed budget for FY2015 scheduled for August 12, 2014 at 5pm.

Under Agenda Item 14: Fire Chief Wittig presented the Status Report for June.

Under Agenda Item 15: It was noted that the next ESDCC meeting will be held August 2nd in Plugerville.

Under Agenda Item 16: Commissioner New announced the next board meetings to be held August 12, 2014, August 25, 2014, and September 29, 2014.

Under Agenda Item 17: There being no further business, Commissioner New moved to adjourn the meeting at 8:45 p.m., which carried unanimously.

Respectfully submitted,

Carroll Knight, Commissioner
(Minutes taken by Herb Holloway)

Approved by Board of Commissioners: _____ (Date)

Representative Commissioner: _____ (Signature)

(Printed Name) _____

NOTICE IS HEREBY GIVEN that the Board of Emergency Services Commissioners of Travis County Emergency Services District No. 3 (TCESD3) will hold a regular meeting at 7:00 p.m. on Monday, July 28, 2014 in the Community Room of TCESD3 Station 302 located at 4111 Barton Creek Boulevard, Austin, Travis County, Texas. The subject of and matters to be considered at said meeting include, among other business, the following:

1. Call to order.
2. Proof of quorum.
3. General visitor communications: Receive comments from visitors.
4. Review and approval of minutes of the June 23, 2014 regular meeting of the District.
5. Discussion and possible action on revocation of District's Fire Code. The District reserves the right to adjourn into a Closed Meeting under Section 551.071, Consultation with Attorney.
6. Discuss status of payments related to the Installment Agreement with Pecan Springs Ranch.
7. Review and possible approve Interlocal Agreement with the City of Austin for Installation, Configuration, Maintenance, and Repair of Public Safety Equipment and Systems.
8. Review and approval of the Investment Officers Report as of June 30, 2014.
9. Review and approval of the Treasurer's monthly report for June 2014.
10. Review Sales Tax Statistics.
11. Approve payments over \$2,000 from June 19th to July 24, 2014.
12. Discussion and possible action on District's Strategic Plan Document.
13. Discuss proposed budget for FY2015.
14. Review of Chief's Monthly Status Reports
 1. Significant incident runs;
 2. Statistics;
 3. Special Projects
15. Other Business:
 1. Report on any ESDCC activities. Announcement of the next ESDCC meeting date.
 2. Commissioner Announcements (no action will be taken on any such announcements)
16. Announcement of future meeting dates of the Board of ESD 03 Commissioners.
17. Adjourn.

By: _____ Herb Holloway, Business Manager

NOTE: The Board of Emergency Services Commissioners reserves the right to adjourn into Closed Meeting at any time during the course of this meeting to discuss any of the agenda items listed above as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), and 551.076 (Deliberations about Security Devices) or other applicable law. Travis County Emergency Services District Number 3 is committed to compliance with the Americans with Disabilities Act. Reasonable modification and equal access to communications will be provided upon request. Please call the District Administrative Office at 288-5534 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may call the statewide Relay Program at 1-800-735-2988 or by dialing '711'. Visitor Communications are regular agenda items at monthly meetings of the Board of Emergency Services Commissioners of Travis County Emergency Services District Number 3. Visitors who wish to speak under Visitor's Communications must sign up before the meeting is called to order. Each person, organization or group wishing to address the Board will be allowed a maximum of three (3) minutes to speak on items on the agenda or other business of the District. Speakers may register in person at the posted location of the meeting, starting 30 minutes prior to the start of the meeting and using the form provided. The speaker will give his/her name, address, organizational affiliation, if any, and indicate the subject he/she intends to address. The Board welcomes citizen comment on any issue, but the Open Meetings Act prohibits any board action on issues not posted on the agenda. The District reserves the right to terminate any presentation by a speaker if it is disruptive of the good conduct of the meeting, or is in violation of law.

The undersigned affirms and states that she posted or caused to be posted a true and correct copy of the foregoing notice at a place convenient to the public at the Travis County ESD3 Administrative Office, 4111 Barton Creek Boulevard, Travis County, Texas, a location within said Travis County Emergency Services District Number 3 at _____ M. on July 25, 2014.

_____ Kurstin Bluemel, Office Manager